



## Public Participation Program Policy P-102-21

Effective Date:

April 27, 2022

### Part 1 Purpose

To establish a public participation program concerning the preparation, review, and amendment of planning documents, as required by *Section 204* and *205* of the *Municipal Government Act*, allowing the public to learn about and provide input into these processes.


### Part 2 Definitions

- 2.1 “**MODY**” means Municipality of the District of Yarmouth
- 2.2 “**Planning Documents**” means the Municipal Planning Strategy (MPS)


### Part 3 Policy

- 3.1 *Council* shall provide for public input on the adoption or amendment of planning documents by holding one (1) or more public participation meeting. The meetings shall be held prior to *Council* giving notice of intention to adopt or amend planning documents.
- 3.2 Notice of any public participation meeting shall be published in a newspaper circulating in *the Municipality of the District of Yarmouth*, as well as on MODY’s website page and other social media at least 5 business days prior to the meeting. The notice shall state the time, date and place of meeting, a brief summary or purpose of proposed planning documents, and ways in which the document may be viewed by the public.
- 3.3 The purpose of the public participation meeting shall be to provide an opportunity for the public to comment, make suggestions, discuss and receive information with respect to the planning documents.
- 3.4 Members of the public may express their views, comments and suggestions verbally or in writing and all interested persons will be given the opportunity to have their views, comments and suggestions heard. *Accessibility Act and Regulations* shall be taken into consideration when planning public meetings to allow for full participation.

MUNICIPALITY OF THE DISTRICT OF YARMOUTH

	<p><b>Public Participation Program Policy</b> <b>P-102-21</b></p>	<p>Effective Date: April 27, 2022</p>
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- 3.5 The meeting shall be conducted by Municipal Staff of the Planning and Development Office, on behalf of the Planning Advisory Committee, and the committee shall report to *Council* the views of the public as expressed at the public participation meeting by means of a written report.

<p style="text-align: center;"><b>Chief Administrative Officer’s Annotation for Official Policy Book</b></p>	
<p>Date of Notice to Council members of Intent to Consider (7 days Min)</p>	<p style="text-align: center;">April 19, 2022</p>
<p>Date of Passage of current Policy</p>	<p style="text-align: center;">April 27, 2022</p>
<p>I certify that this Public Participation Program Policy P-102-21 was adopted by Council as indicated above.</p>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div data-bbox="207 1003 542 1115">  </div> <div data-bbox="967 1121 1162 1157"> <p><u>May 11, 2022</u></p> </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div data-bbox="207 1163 602 1199"> <p>Chief Administrative Officer</p> </div> <div data-bbox="987 1163 1057 1199"> <p>Date</p> </div> </div>	

**Amendment Log**

Date	Amendment Description
<p>April 27, 2022</p>	<p>Updated Planning Documents definitions by removing LUB and Subdivision By-law Added language to sections 3.1, 3.2, and 3.5</p>