

## MUNICIPALITY OF THE DISTRICT OF YARMOUTH

<b>Flag Policy</b> <b>F-046-10</b>	Effective Date: August 10, 2011
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### **Part 1 Purpose:**

The purpose of the policy is to ensure that all flags at the Municipal Administrative Office are flown and displayed in a consistent and appropriate manner.

### **Part 2 Procedure for flying flags at Half-Mast:**

The flying of flags at half mast denotes a period of official mourning or commemoration. The flag is brought to the half-mast position by raising it to the top of the mast and immediately lowering it slowly to half-mast. When one flag is flown at half-mast, all flags flown together should also be at half-mast.

The Municipality of the District of Yarmouth will fly its flags at half-mast in the event of a death or to commemorate a solemn occasion. In consultation with the Warden, the CAO will provide instruction to lower the flags at the Municipal Administration Building.

Flags in front of the Municipal Administration Building will be lowered to half-mast on the day of passing until sunset on the day of the funeral, in memory of the following people:

- The sovereign or a member of the sovereign's immediate family
- The Governor General of Canada
- The Prime Minister of Canada
- Former Prime Minister of Canada
- The Lieutenant Governor of the Province of Nova Scotia
- The Member of Parliament for the Municipality of the District of Yarmouth
- A Current Member of the Legislative Assembly of Nova Scotia who represents the Municipality of Yarmouth's riding
- The Warden of the Municipality of the District of Yarmouth, a former Warden of the Municipality, a current Municipal Councillor
- A Municipality of the District of Yarmouth employee who had died while performing his/her duties

In keeping with Federal and Provincial protocol, flags will be lowered to half-mast on the following occasions (where they take place on a regular work day):

**November 11<sup>th</sup>**, - Remembrance Day


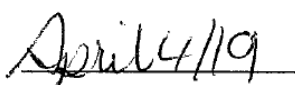
**April 28<sup>th</sup>** – on the Day of Mourning for Persons Killed or Injured in the Workplace

**December 6<sup>th</sup>** – On the National day of Remembrance and Action on Violence Against Women

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N.B. On the occasion of an event of national or provincial significance where a decision is made at the Federal and Provincial level to lower the flag, the Municipality of the District of Yarmouth will have the option to do so. In the event of the death of a Canadian Firefighter or RCMP Officer in the line of duty, the decision to lower the flag at the Municipal Administration Building shall rest with the Chief Administrative Officer.

<b>Chief Administrative Officer's Annotation for Official Policy Book</b>	
Date of Notice to Council members of Intent to Consider (7 days Min)	March 19, 2019
Date of Passage of current Policy	March 27, 2019
I certify that this Flag Policy F-046-10 was adopted by Council as indicated above.	
 Chief Administrative Officer	 Date

**Date last reviewed: March 27, 2019**  
**Date last amended: March 27, 2019**