

MUNICIPALITY OF THE DISTRICT OF YARMOUTH

FEES POLICY F-044-02

Effective Date:
April 20, 2005

Part 1

This Policy is entitled "Fees Policy".

Part 2

This Policy applies except to the extent of any conflict with applicable provincial legislation, and where the fee amounts in this Policy differ from those set out in a By-Law, Recorded Resolution, Policy or Resolution of the Municipality of the District of Yarmouth in effect on the effective date of this Policy, the fee amounts set out in this Policy shall amend those previously in effect.

Part 3

Interest will be charged at a rate of 18% per annum on all unpaid balance exceeding 30 days.

Part 4

Every charge imposed under the provision of this Policy constitutes a lien upon the real property as is provided Section 81(3) of the Municipal Government Act. Charges are collected in the same manner as taxes on real property are collected.

Part 5

The fees to be paid to the Municipality of the District of Yarmouth for each of the following licenses, inspections, permits, applications, approvals, animal impoundments, or services are set in, or amended to, the respective amounts shown in the following tables:

Description of License, Inspection, Permit, Application, Approval, or Service	Fee
Application Fee for a Land Use By-Law Amendment, pursuant to the Municipality of the District of Yarmouth's Land Use By-Law and the <i>Municipal Government Act</i>	\$800.00 payment to accompany an application in advance as a deposit on such costs as advertising and sending notices to neighboring property owners by post.
Application Fee for a Development Agreement or amendment to a Development Agreement, pursuant to the Municipality of the District of Yarmouth's Land Use By-Law and the <i>Municipal Government Act</i>	\$1,000.00 payment to accompany an application in advance as a deposit on such costs as advertising and sending notices to neighboring property owners by post. [and cost of posting a sign and notifying affected landowners if required by L.U.B.]
Application Fee for Development Permit,	\$20.00 per application

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pursuant to the Municipality of the District of Yarmouth's Land Use By-Law and the <i>Municipal Government Act</i>	
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Application Fee for Variance, pursuant to the Municipality of the District of Yarmouth's Land Use By-Law and the <i>Municipal Government Act</i>	\$15.00 per application
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Application Fee for Subdivision Approval, including additions, consolidations, repeals and preliminary plans (there will be no additional fee if the preliminary proceeds to a final plans) pursuant to the Municipality of the District of Yarmouth's Subdivision By-Law and the <i>Municipal Government Act</i>	\$175.00 per application, plus cost of registration of the plans, deed(s) [and/or instrument(s) of subdivision] payable in advance
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Building Permit Application Fees of all sorts, and at all stages of construction or readiness for occupancy for new construction, additions, renovations, and demolitions, occupancy pursuant to the Municipality of the District of Yarmouth's Building By-Law and the <i>Building Code Act</i>	See Schedule A
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Copying of the Municipal Documents	\$.10 per page for copies of documents 8.5" x 14" or smaller, \$7.50 per copy of field card for owner or owner's agent \$.50 per page (one side) for public and for all departments that share costs with the Town of Yarmouth such as Leisure Services, EMO, Management Board; \$.10 per page (one side) for Development Office, election and others.
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Tax Certificates, pursuant to the <i>Municipal Government Act</i>	\$40.00 per Certificate
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Zoning Confirmation Letters pursuant to section 79 of the <i>Municipal Government Act</i>	\$20.00 per Letter
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Use of Council Chambers/Meeting Rooms	<ul style="list-style-type: none"> - \$75.00 per 7 hour day - \$50.00 for ½ day - \$10.00/hour under 7 hours during office hours 8:00am to 4:30pm - Clean up fee \$50.00 refundable if cleaned as found - Fee will be waived for not for profit groups provided staff member or Councillor is present (if custodian is required, fees will be charged)
Non-Sufficient Funds cheques and automatic withdrawals fee	\$25.00 per transaction returned by financial institution to MODY.
Application fee for a Street Disturbance Permit, pursuant to the Municipality of the District of Yarmouth Street and Sidewalks Policies and Procedures	<ul style="list-style-type: none"> -a non-refundable fee of \$20.00 when the Permit is required solely because of an obstruction of one month or less to the pedestrian or vehicular traffic in a street, without breaking or damaging the surface or subsurface of a street or to Municipal infrastructure or property in, on or under a street; -a non-refundable fee in the amount of \$100.00 in all other cases; -where an excavation or other construction activity is involved that may, in the opinion of the Engineer, cause damage to a street, a refundable security deposit in the amount of \$1000.00 will be required.

Fees in Relation to Particular Businesses or Business Activities

Description of License, Inspection, Permit Application or Approval	Fees
For the sale of Merchandise, pursuant to the Municipality of the District of Transient Vendor By-Law T-088-09	\$20.00 for residents - \$50.00 for non-residents per permit [per year]
Waste Hauler Permit	\$25.00 per permit (per year)

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Fees in Relation to Other Matters

Description of License, Inspection, Permit, Application, Approval, Animal Impoundment, or Service	Fees
Dog Impoundments, pursuant to the Municipality of the District of Yarmouth's Dog By-Law	\$35.00 per dog for each occasion of impoundment, plus \$25.00 per dog per day of impoundment for the first offense, second offense shall be \$35.00 per dog per day per impoundment and subsequent offenses \$50.00 per dog per day of impoundment
Dog Registration, for neutered males and spayed females, pursuant to the Municipality of the District of Yarmouth's Dog By-Law	\$10.00 per dog from January 1 to April 30 \$12.50 per dog per year from May 1 to Dec 31
Dog Registration, for other dogs, pursuant to the Municipality of the District of Yarmouth's Dog By-Law	\$15.00 per dog from January 1 to April 30 \$17.50 per dog per year from May 1 to Dec 31
Dog Kennel Fee, pursuant to the Dog By-Law	\$50.00 [per year] includes first tag, any additional tags \$1.00 per tag per dog.
Criminal Record Check processing fee	Fees waived
Replacement Tag	\$1.00 per tag
Payment in Lieu of Prosecution for violation of Sections 17, (1) (3) (4) (6) & (7) of Dog By-Law D-048-02	\$50.00 per violation, 1 st offense (Municipal Offense Ticket) \$100.00 per offense for a 2 nd offense and \$150.00 for subsequent offenses thereafter by means of Summary Offense Ticket
Sewer Capital Recovery Fee (all associated costs of connection are the responsibility of the property owner)	\$1,000.00 per unit as per schedule in Sewer By-Law S-084-01 & South Ohio Wastewater Management By-Law S-088-97
Sewer Lateral Capital Re-Connection Fee	\$100.00 per re-connection
Sewer Lateral Removal Fee /	\$ 100.00 per removal

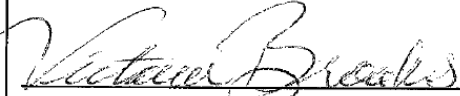

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Disconnection Fee		
Sewer Maintenance Fee	Unit price set annually by Council as per schedule in Sewer By-Law S-084-01& South Ohio Wastewater Management By-Law S-088-97	
Sewer Non-Compliance	Any person or corporation who contravenes any section of this By-Law is liable on conviction to a penalty of not less than \$1000.00 and not more than \$10,000.00.	
Water Supply Upgrade	\$200.00 (plus applicable taxes) -One time administration fee -Refundable at a rate of 80%, if the lending agreement does not get executed -Administration fee will have no effect on, and will not form part of, the final Water Supply loan amount.	

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This Policy shall be effective on April 20, 2005

Chief Administrative Officer's Annotation for Official Policy Book	
Date of Notice to Council members of Intent to Consider (7 days Min)	November 20, 2018
Date of Passage of current Policy	November 28, 2018
I certify that this Fees Policy F-044-02 was adopted by Council as indicated above.	
 _____ Chief Administrative Officer	 _____ Date

Date last reviewed by Council: November 28, 2018

Date of last amendment: November 28, 2018

Date last reviewed by the By-Law & Policy Review Committee: November 19, 2018

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Schedule "A" Development Office Fees

New Residential Construction (excluding unfinished basements) Community Centre, Churches:	\$25.00 plus \$.10 per sq. ft.
Other non-residential uses:	\$25.00 plus \$.14 per sq. ft.
Sheds, Shell Warehouses, Garages, Barns, Farm Buildings:	\$25.00 plus \$.05 per sq.
Material Alteration or Repair:	\$25.00 plus \$1.00 per \$1,000 of estimated value of construction
Demolition Permit:	\$20.00 fee and a \$500 deposit for individuals demolishing a building themselves or a \$2000.00 deposit if the demolition is done by a contractor. This deposit is refundable after inspection of demolition site and proper disposal of waste material is confirmed.
Renewals: Building Permit Renewal	\$20.00
Development Permit Renewal	\$20.00
Occupancy Permit Confirmation	No Fee
Interest Rate	Interest will be charged at a rate of 18% per annum on all unpaid balance exceeding 30 days