

**Fees Policy
F-044-02**

Effective Date:
April 20, 2005

Part 1 Purpose

The purpose of this Policy is to establish the fee schedule for all licenses, inspections, permits, applications, approvals or services provided by the Municipality of the District of Yarmouth.

Part 2 Application of Policy

This Policy applies except to the extent of any conflict with applicable provincial legislation, and where the fee amounts in this Policy differ from those set out in a By-Law, Recorded Resolution, Policy or Resolution of the Municipality of the District of Yarmouth in effect on the effective date of this Policy, the fee amounts set out in this Policy shall amend those previously in effect.

Part 3 Interest

Interest will be charged at a rate of 18% per annum on all unpaid balance exceeding 30 days.

Part 4 Lien

Every charge imposed under the provision of this Policy constitutes a lien upon the real property as is provided Section 81(3) of the Municipal Government Act. Charges are collected in the same manner as taxes on real property are collected.

Part 5 Fees

The fees to be paid to the Municipality of the District of Yarmouth for each of the following licenses, inspections, permits, applications, approvals, animal impoundments, or services are set in, or amended to, the respective amounts shown in the following tables:

Description of License, Inspection, Permit, Application, Approval, or Service	Fee
<p><u>Building Permits</u></p> <p>New Residential Construction (excluding unfinished basements) Community Centre, Churches</p> <p>Material Alteration or Repair</p> <p>Sheds, Shell Warehouses, Garages, Barns, Farm Buildings</p>	<p>\$25.00 plus \$.10 per sq. ft.</p> <p>\$25.00 plus \$1.00 per \$1000.00 of estimated value of construction</p> <p>\$25.00 plus \$.05 per sq. ft.</p>

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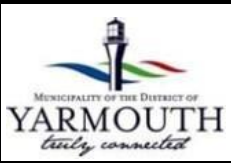


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Other non-residential uses	\$25.00 plus \$.14 per sq. ft.
Building Permit Renewal	\$20.00
Demolition Permit	\$20.00 fee and a \$500 deposit for individuals demolishing a building themselves or a \$2000.00 deposit if the demolition is done by a contractor. This deposit is refundable after inspection of demolition site and proper disposal of waste material is confirmed.
Occupancy Permit Confirmation	No Fee
<u>Civic Number Signs</u>	Initial Civic Number Sign per PID # - free; replacement cost \$16.50. Civic Number Sign Posts – purchased with a Civic Sign \$23.00; purchased separately or as a replacement post \$46.00.
<u>Copying</u> of Municipal Documents	\$.10 per page for copies of documents 8.5” x 14” or smaller, \$7.50 per copy of field card for owner or owner’s agent \$.50 per page (one side) for public and for all departments that share costs with the Town of Yarmouth such as Recreation, EMO, Management Board.
<u>Development Office fees</u>	
Application Fee for a <u>Development Agreement</u> or amendment to a Development Agreement, pursuant to the Municipality of the District of Yarmouth’s Land Use By-Law and the <i>Municipal Government Act</i>	\$1,000.00 payment to accompany an application in advance as a deposit on such costs as advertising, sending notices to neighboring property owners by post, posting a sign and notifying affected landowners (if required by Land Use By-law)
Application Fee for <u>Development Permit</u> , pursuant to the Municipality of the District of Yarmouth’s Land Use By-Law and the <i>Municipal Government Act</i>	\$20.00 per application; \$20.00 for renewal
Application Fee for a <u>Land Use By-Law Amendment</u> , pursuant to the Municipality of the District of Yarmouth’s Land Use By-Law and the <i>Municipal Government Act</i>	\$800.00 payment to accompany an application in advance as a deposit on such costs as advertising and sending notices to neighboring property owners by

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<p>Application Fee for <u>Subdivision Approval</u>, including additions, consolidations, repeals, concept plans, tentative and preliminary plans (there will be no additional fee if the concept plan, tentative plan or preliminary plan proceeds to a final plans) pursuant to the Municipality of the District of Yarmouth's Subdivision By-Law and the <i>Municipal Government Act</i></p> <p>Application Fee for <u>Variance</u>, pursuant to the Municipality of the District of Yarmouth's Land Use By-Law and the <i>Municipal Government Act</i></p> <p><u>Zoning Confirmation Letters</u> pursuant to section 79 of the <i>Municipal Government Act</i></p>	<p>post.</p> <p>\$175.00 per application, plus cost of registration of the plans, deed(s) [and/or instrument(s) of subdivision] payable in advance. For subdivision applications which will result in the creation of a private or public road, an additional \$2000.00 payment is required to accompany the application in advance, as a deposit on the costs of the required review of the subdivision and road design by the Municipality's Professional Engineer.</p> <p>\$15.00 per application</p> <p>\$20.00 per Letter</p>
<p><u>Dogs</u></p> <p><u>Dog Impoundments</u>, pursuant to the Municipality of the District of Yarmouth's Dog By-Law</p> <p><u>Dog Registration</u>, for neutered males and spayed females</p> <p><u>Dog Registration</u>, for other dogs</p> <p>Replacement <u>Dog Tag</u></p>	<p>\$35.00 per dog for each occasion of impoundment, plus \$25.00 per dog per day of impoundment for the first offense, second offense shall be \$35.00 per dog per day per impoundment and subsequent offenses \$50.00 per dog per day of impoundment</p> <p>\$10.00 per dog from January 1 to April 30</p> <p>\$12.50 per dog per year from May 1 to Dec 31</p> <p>\$15.00 per dog from January 1 to April 30</p> <p>\$17.50 per dog per year from May 1 to Dec 31</p> <p>\$1.00 per tag</p>
<p>Use of Council Chambers/<u>Meeting Rooms</u></p>	<ul style="list-style-type: none"> - \$75.00 per 7 hour day - \$50.00 for ½ day - \$10.00/hour under 7 hours during office hours 8:00am to 4:30pm

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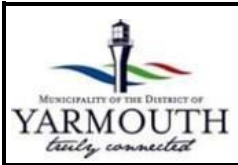


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	<p>- Clean up fee \$50.00 refundable if cleaned as found Fee will be waived for not for profit groups during office hours, and after hours provided staff member or Councillor is present (if custodian is required, fees will be charged)</p>
<u>Non-Sufficient Funds</u> cheques and automatic withdrawals fee	\$25.00 per transaction returned by financial institution to MODY.
Permit for the <u>Sale of Merchandise</u> , pursuant to the Municipality of the District of Yarmouth Transient Vendor By-Law T-088-09	\$20.00 for residents - \$50.00 for non-residents per permit [per year]
<p><u>Sewer</u></p> <p><u>Capital Recovery Fee</u> (all associated costs of connection are the responsibility of the property owner)</p> <p><u>Sewer Lateral Capital Re-Connection Fee</u></p> <p><u>Sewer Maintenance Fee</u></p> <p><u>Sewer Non-Compliance</u></p>	<p>\$1,000.00 per unit as per schedule in Sewer By-Law S-084-01 & South Ohio Wastewater Management By-Law S-088-97</p> <p>\$100.00 per re-connection</p> <p>Unit price set annually by Council as per schedule in Sewer By-Law S-084-01& South Ohio Wastewater Management By-Law S-088-97</p> <p>Any person or corporation who contravenes any section of this By-Law is liable on conviction to a penalty of not less than \$1000.00 and not more than \$10,000.00.</p>
Application fee for a <u>Street Disturbance Permit</u> , pursuant to the Municipality of the District of Yarmouth Street and Sidewalks Policies and Procedures	<p>A non-refundable fee of \$20.00 when the Permit is required solely because of an obstruction of one month or less to the pedestrian or vehicular traffic in a street, without breaking or damaging the surface or subsurface of a street or to Municipal infrastructure or property in, on or under a street;</p> <p>-a non-refundable fee in the amount of \$100.00 in all other cases;</p> <p>-where an excavation or other construction activity is involved that may, in the opinion of the Engineer, cause damage to a street, a refundable security deposit in the amount of \$1000.00 will be required in the form of cash or a certified cheque</p>


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Tax Certificates , pursuant to the <i>Municipal Government Act</i>	\$40.00 per Certificate
Water Supply Upgrade Lending Program	\$200.00 (plus applicable taxes) -One time administration fee -Refundable at a rate of 80%, if the lending agreement does not get executed -Administration fee will have no effect on, and will not form part of, the final Water Supply Upgrade loan amount.

Chief Administrative Officer's Annotation for Official Policy Book	
Date of Notice to Council members of Intent to Consider (7 days Min)	August 17, 2020
Date of Passage of current Policy	August 26, 2020
I certify that this Fees Policy F-044-02 was adopted by Council as indicated above.	
 <hr/> Chief Administrative Officer	<u>August 28, 2020</u> <hr/> Date

Date last reviewed by Council:

Date last amended: