


MUNICIPALITY OF THE DISTRICT OF YARMOUTH

CHEQUE SIGNING POLICY C-026-00	Effective Date: Oct 26, 2000
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All cheques are to be signed by two (2) of the four (\$) authorized signatories on the Municipal bank accounts located at the Coastal Financial Credit Union (as authorized by Municipal Council). Although not required, the CAO and Director of Finance, whenever possible, have one of the two (2) elected officials who are authorized signatories provide one of the signatures on the cheques.

Signatories – Warden, Deputy Warden, CAO and DoF

<u>CAO's Annotation For Official Policy Book</u>	
Date of Notice to Council members of intent to Consider: <u>November 12, 2014</u> (7 days minimum)	
Date of Passage of Current Policy: <u>November 26, 2014</u>	
I certify that this Policy was adopted by Council as indicated above.	
 _____ CAO	<u>December 5, 2014</u> Date

Date last reviewed: February 26, 2014
Date of last amendment: February 26, 2014