

Municipality of Yarmouth

Job description

<u>Position Title:</u>	Wastewater Technician
<u>Designation:</u>	Full time, permanent, minimum 6 month probation
<u>Reports to:</u>	Director of Public Works
<u>Hours of work:</u>	Monday – Friday, 8:00am – 5:00pm, possibly some irregular scheduling and overtime required
<u>Salary Range:</u>	38,949 – 57,724

Job Summary: Under the direction of the Director of Public Works, the Wastewater Technician works as part of a team to ensure the maintenance and operation of Municipal waste water infrastructure, and support other Public Works operations. While this position's hours of work will primarily be Monday – Friday 8 a.m. to 5 p.m., staggered schedules and shift work may be arranged by the Director, with the approval of the CAO, to provide necessary service delivery to the residents of the Municipality.

Health and Safety is everybody's responsibility. The Municipality of Yarmouth values the safety of its employees and therefore requires all employees to follow safety protocols in the Occupational Health and Safety program. Employees may serve on the Occupational Health and Safety Committee.

As employees of MODY we are collectively responsible for providing a work environment that is free of workplace violence and harassment; where individuals are treated with dignity and respect; and that is safe. Maintaining a safe, respectful, professional and harassment-free workplace is everyone's responsibility. Policies guide our standards and expectations in these areas as we fulfill the duties of our positions.

Specific duties and responsibilities:

- Obtain and maintain Wastewater Collections certification level as required; option to advance to Wastewater Treatment certification
- Maintenance and repair of Municipal infrastructure, with a focus on wastewater operations (including sidewalks, buildings, municipal properties, etc.)
- General maintenance and repair of Municipal equipment (including vehicles)
- Summer & Winter maintenance of infrastructure (including equipment, sidewalks and municipally-owned roads etc.)
- Carry out responsibilities in adverse and variable weather conditions
- Maintain inventory of supplies and equipment
- Operate various types of equipment/machinery
- Maintain daily work activity logs and produce reports as required
- Maintain records on equipment and repairs and provide reports as required
- Obtain and maintain other specific training (including related to safety, vehicle compliance, operation of equipment, confined space, etc.)

- Participate in job specific and organizational specific training as required
- Other duties as assigned by the Director of Public Works or the CAO

Working environment:

- Working outdoors, exposed to the elements (snow, rain, cold and hot temperatures, etc.)
- May be required to go into confined spaces and to heights
- Physically demanding activities
- Driving vehicles and/or combination of equipment
- Communication with public
- May include working at a desk, writing and using computer

Qualifications:

- High school diploma or equivalent
- Ability to communicate with staff and public in a professional manner
- Familiarity with computers and ability to learn new programs
- Have and maintain valid NS Driver's license
- Ability to troubleshoot and diagnose problems, repair and maintain equipment and machinery
- Ability to operate and maintain heavy equipment
- Good time management skills and ability to prioritize workload
- Physically capable of performing specific activities and maintenance tasks (i.e lift heavy loads, work on your feet for long periods)
- Be a team player and have a strong work ethic
- Assets:
 - Hold an applicable trade (e.g. electrical, mechanical, plumbing, etc.)
 - Specific training or experience relevant to the position (e.g. Operator In Training, Waste Water Collections and/or Treatment)